



# REQUEST FOR PROPOSAL

## AI AND MACHINE LEARNING IMPLEMENTATION ROADMAP DEVELOPMENT

### 1. Background/Introduction

#### 1.1. Background

CRDB Bank Plc ("the Bank") recognizes the transformative potential of Artificial Intelligence (AI) and Machine Learning (ML) in the banking sector. To remain competitive and meet the evolving needs of our customers, it is imperative that we leverage these technologies effectively. The development of a comprehensive implementation roadmap will provide a structured approach to integrating AI and ML solutions into the Banking operations.

#### 1.2. Objective

- i. Engage a consultant/firm with expertise in AI and ML within the banking sector.
- ii. Analyze current systems and processes to identify opportunities for AI and ML integration.
- iii. Develop a detailed roadmap outlining the implementation strategy, timeline, and resource requirements.
- iv. Ensure alignment with the bank's strategic objectives and regulatory requirements.
- v. Provide recommendations for mitigating risks associated with AI and ML implementation.

#### 1.3. Scope

- i. Conducting an assessment of current systems and processes.
- ii. Identifying use cases for AI and ML within our operations.
- iii. Developing a roadmap for the phased implementation of AI and machine learning solutions.
- iv. Providing recommendations for infrastructure, resources, and governance structures.
- v. Delivering a final report outlining the implementation roadmap and recommendation.

### 2. Overview of selection criteria shall be as follows: -

#### 2.1 Legal Compliance

- i. Submission of all registration certificates from relevant authority
- ii. Submission of valid business, Certificate of Incorporation or extract from registrar
- iii. Submission of TIN & VAT (for registered)
- iv. Submission of current Tax clearance certificate
- v. Current physical location with valid lease agreement or title deed
- vi. Submission of certified litigation history certificate
- vii. Submission of all other required information and attachments required during application should be as per the RFP

#### 2.2 Company capabilities, competence and eligibility

- i. Show evidence of at least **THREE (3)** years' experience in the relevant field
- ii. Submission of CV and copies of certificates and Experience of key team members relevant for the assignment.
- iii. Submit at least **THREE (3)** years of latest **AUDITED** financial statements
- iv. Demonstrate capabilities in terms of equipment, skills and technology as per requirement in respective tender category
- v. Submission of Company profile

#### 2.3 Sanction

- i. Submission of correct information of Directors and Shareholders and their scanned copies of Identity Cards (ID) e.g., Driving license, Voter ID, Traveling Passport, National ID
- ii. And submission of all other required information and attachments required during application.

3. Only eligible and qualified suppliers with demonstrative experience, compliance with the above application criteria and excellent track record in similar assignments will be considered for these tenders. **All existing suppliers and service providers currently operating with CRDB Bank are also encouraged to apply.**

Among other terms below is the summary of the key information to consider as you will be responding to the attached RFP

- i. Closing and opening of the RFP will be on **15th August 2024 at 15:00 Hours, East African time (EAT)**
- ii. Should there be any clarification request with regards to the RFP the same should be requested before **01st August 2024 at 15:00 Hours EAT.**
- iii. All proposals should be sent to [tenders@crdbbank.co.tz](mailto:tenders@crdbbank.co.tz) in **PDF format only** with encryption. You will share the encryption password during the online opening session via **MS Teams.**
- iv. Pricing should be in Tanzania Shillings for local vendors and USD for International suppliers
- v. Project delivery plan should clearly be stipulated in your proposal.
- vi. Share experience in the form of award letter/PO/Contract & Key reference sites of similar nature and size like CRDB with deliverable evidence per original plan.
- vii. For further information, please contact the office of the secretary of the CRDB Bank PLC Tender Management Committee, which is located on the 6th floor of the CRDB Head Office, along Ali Hassan Mwinyi Road, and is open from 08:00 to 16:00 Monday through Friday, excluding public holidays or you may use below contacts.

Email: [info@crdbbank.co.tz](mailto:info@crdbbank.co.tz)

Copy to: [procurementdesk@crdbbank.co.tz](mailto:procurementdesk@crdbbank.co.tz)

Phone Numbers:

0222197700; 0800008000; 0714197700; 0755197700;