**BELOW DOCUMENTS SHOULD BE SUBMITTED**

1. Company profile detailing the products and services offered
2. Company physical location and address of your business
3. A copy of a business license
4. Tax certificate (TIN and VAT)
5. Firm structure and number of employees
6. Anti-bribery & corruption policy
7. Audited financial statements for the last three (3) years
8. Reference letters from similar work done
9. Professional indemnity cover
10. Copies of ID’s for ultimate beneficial owners (partners)
11. Company registration document
12. ID’s Copies of the directors of the company
13. Any business continuity plan/policy
14. Memorandum and Articles of Associations
15. Business Licence