

REQUEST FOR TECHNICAL AND FINANCIAL PROPOSALS

For

Consultancy services for Automation of Business operation and infrastructure to enhanced provision of Weather and Climate Information Services to Sectors of Agriculture and Water Resources

1. CRDB Bank Plc ("CRDB" or the "Bank") is an integrated financial services provider in Tanzania. The Bank also operates three subsidiaries, CRDB Bank Burundi S.A. and CRDB Insurance Broker Limited, and subsidiary in the Democratic Republic of Congo. CRDB was accredited with the United Nations Green Climate Fund (GCF) as a financial intermediary for the implementation of green finance on 13 November 2019. As the largest financial services provider in Tanzania, CRDB offers provides corporate, retail, business, treasury, premier, bancassurance and wholesale microfinance services to individuals, small and medium-sized enterprises, and corporations. Our financial services are customer-centric, and we are committed to providing tailored financial solutions that not only support economic growth but also promote sustainable livelihoods.
2. Tanzania Meteorological Authority (TMA) is a Government Institution mandated to provide, control and regulate meteorological services in the United Republic of Tanzania. The Authority was established by the TMA Act No.2 of 2019. The Act, empowers the Authority to enforce the use and application of weather and climate services to the sector specific stakeholders for social and economic activities.
3. The Main objective of this is the provision of consultancy services for the implementation of the desire Integrated Meteorological information System. The Consultant shall design, develop and implement the Integrated Meteorological information System with its associated applications.
4. The specific objectives of the assignment are defined as follows:
 - i. The consultant shall gather detailed user requirements
 - ii. The consultant shall consult and agreement with the client, develop and Software Requirement Specifications (SRS)
 - iii. The consultant shall design the Integrated Meteorological information System.
 - iv. Consultant shall present designs of the systems
 - v. Consultant shall demonstrate prototypes and progress of works to the TMA Team
 - vi. The consultant shall perform the consultancy work in order of priority as per client needs
 - vii. Consultant shall provide training of the completed systems and applications to ICT personnel and system users
 - viii. Consultant shall provide necessary documents of all systems and applications
 - ix. The consultant shall observe all necessary guidelines and standards for development and deployment of ICT projects.
5. e. Perform User Acceptance Testing (UAT) with TMA project team to qualify the system works as expected
 f. Train TMA staff and other identified stakeholders on management and use of the systems.
 g. Providing support and maintenance for the system for the first 12 months after the official submission/handover.
 h. Transfer knowledge to TMA ICT staff during this period to ensure they are capable of managing and maintaining the system independently.
10. The consultant shall have the following minimum qualifications: -
 - ≡ Experience in complex business analysis, designing and development and maintenance and support of critical information systems.
 - ≡ Adequate knowledge, skills and experience in Design, Development and Deployment of Mobile Applications that have increased efficiency in various Government institutions.
 - ≡ Expertise and experience in development and deployment of services Busses (/API) for effective integration of various Government institutions for enhancing sharing of data/information among institutions.
 - ≡ Expertise and experience in development and deployment of critical and sensitive billing systems that are also integrated with various Government Systems.
 - ≡ Experience in managing ICT contracts and implementing Sensitive Government ICT projects on time.
 - ≡ Adequate number of professional senior ICT staff, with experience in programming, development, deployment, and ICT security risks assessment and enforcement of controls.
11. Apart from the above criteria other selection criteria shall be as follows: -
 - A. Legal Compliance**
 - ≡ Submission of all registration certificates from relevant authorities.
 - ≡ Submission of valid business, Certificate of Incorporation or extract from registrar
 - ≡ Submission of TIN & VAT (for registered)
 - ≡ Submission of current Tax clearance certificate
 - ≡ Current physical location with valid lease agreement or title deed
 - ≡ Submission of certified litigation history certificate
 - ≡ Submission of all other required information and attachments required during application
 - B. Company capabilities, competence and eligibility**
 - ≡ Show evidence of at least THREE (3) years' experience in the relevant field
 - ≡ Submit at least THREE (3) reference letters from past clients for completed projects
 - ≡ Submission of CV and copies of certificates for key personnel and technical staff
 - ≡ Submit at least THREE (3) years of latest AUDITED financial statements
 - ≡ Demonstrate capabilities in terms of skills and technology as per requirements given in Terms of reference.
 - ≡ Submission of Company profile
 - C. Sustainability compliance**
 - ≡ Clear demonstration with evidence on sustainability compliance (ESG).
 - D. Sanction**
 - ≡ Submission of correct information of Directors and Shareholders and their scanned copies of Identity
 - ≡ Cards (ID) e.g., Driving license, Voter ID, Traveling Passport, National ID
 - ≡ And submission of all other required information and attachments required during application.
12. Only eligible and qualified suppliers with demonstrative experience, compliance with the above given criteria and excellent track record in similar assignments will be considered for this consultancy service.
13. CRDB Bank Plc reserves the right to request submission of additional information from prospective applicants(s) at any time when required.
14. Any clarity that may be required from this tender advert should be directed to;
 - Email:** info@crdbbank.co.tz
 - Copy to:** procurementdesk@crdbbank.co.tz
 - Phone Numbers:** 0222197700; 0800008000; 0714197700; 0755197700.
15. All proposals (Technical & Financial) **must be encrypted** and submitted via email at tenders@crdbbank.co.tz, copy to procurementdesk@crdbbank.co.tz (no physical and late submission will be accepted).
16. Deadline for submission of the proposal(s) is **Tuesday 24th December 2024 before 1700 hours.**

SN	REQUIREMENT	SYSTEM MODULES
3.1	Implementation of Integrated meteorological information system	<ul style="list-style-type: none"> ≡ Agriculture and Food Security ≡ Banking and insurance
3.2	Integration with the proposed billing system (TMA Payment System)	<ul style="list-style-type: none"> ≡ Energy ≡ Consultancy services ≡ Sports Recreation and tourism ≡ Aviation
3.3	Integration with Sector institutions receiving service from TMA	Government Enterprise Service Bus (GovESB)/API

The Managing Director

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